



SPJST Sales Representative Assignment Form

The purpose of this form is to assign an active sales representative to members whose assigned sales representative is inactive, retired, or deceased; and code the assigned SR agent number on SPJST computer files provided there is no unearned commission due an inactive sales representative.

Insured Member: _____

Certificate Numbers: _____

Original Sales Representative (if known):

This is to inform the SPJST Home Office that I have contacted the above member on _____. The member has approved me to be his sales representative service contact. I will periodically contact the member and review his additional insurance needs.

Please code my agent number on the member's file at the Home Office.

X _____
Sales Representative Agent # Date

I designate the above sales representative as my service contact.

X _____
Member Date